

REGISTRATION

1. My paper has been accepted for presentation. My coauthor and I will be attending the conference. Do we both have to register or only one of us can register?

YES, you both have to register. All those who attend the conference have to register.

2. Do both of us to register by November 15?

No. But at least one of you must register by November 15; otherwise your paper may not be included in the programme schedule. However, please note that reg. fee is higher from October 27. It is therefore a good idea to register by October 27. Why pay more?

3. Can I register my coauthor (or colleague) as a Guest?

No. Everyone must register separately in his/her individual capacity.

4. What does the "registration" actually mean?

You fill in the registration form (it can be downloaded from www.aims.international.org/aims4) and send it along with the required registration fee at the address indicated on the registration form.

5. I have a full-time employment and I am also currently pursuing my Ph. D. Can I register as a student?

NO. It is only for those who are full-time students and do not have a full-time employment.

6. Will the registration fee cover all the meals?

It will cover most meals. The information on what it covers is on the registration form.

7. My spouse (or significant other) will accompany me. She/he is not interested in attending the conference, but will join for other functions such welcome dinner, lunches, etc. Can I bring her/him?

Sure... but be certain that you register her/him on the same registration form as your guest and pay the applicable guest registration fee. Guest is not allowed to present a paper or attend technical sessions.

8. I am presenting two papers. Do I have to register twice and pay two times?

Relax! Registration fee is for the person. So you pay only once.

9. I am not presenting any paper. How do I attend the conference?

Simple! Just fill in the registration form, and mail it with the applicable fee.

PRESENTATION IN ABSENTIA

1. I cannot present my paper, but will like to present in absentia. What does it mean, and how do I do it?

In absentia presentation means that the abstract of your paper will be published in the programme schedule and your full paper will be included in the conference proceedings (if received by the deadline). You will still need to fill in the registration form, and mail it with the applicable registration fee by November 15.

2. Will I get a copy of the conference CD?

YES, it will be mailed to you by January 31, 2007. Alternately, you can send a written authorization with someone who is attending the conference to pick it on your behalf.

3. My coauthor will be presenting our paper but I will not be able to attend the conference. Will I be able to get the attendance certificate?

By definition, the attendance certificate can be given only to those who actually attend the conference. Therefore, the answer to your question is NO. Sorry!

4. I have submitted my paper for "in absentia" presentation. Can I get an attendance certificate?
No. But, we can mail you a certificate (upon request) showing that your paper was presented "in absentia."

ACCOMMODATION & LOGISTICS

1. Does the registration fee include accommodation?

No. Please read the registration form carefully. It clearly spells out what your registration fee includes.

2. I have sent an e-mail to aims4@aims-international.org requesting for an accommodation, but there is no reply. Why?

We are sorry that we have no resources to make the accommodation arrangements. Information is posted on the web about arrangements that we have made. You need to contact them directly.

3. I have sent e-mails to one of the hotels mentions on the conference web site, but they are not responding. Can you contact them and book the hotel for me?

We are sorry that we do not have resources to do that as much we would like to help. Please give them a call or send a fax.

4. Will you arrange transportation for me from railway station (or airport) to IIM Indore?

Probably not. We are however exploring the possibility of providing limited transport arrangement. If we do, necessary information will be posted on the web. We intend to arrange limited accommodation from IIM to airport and railway station.

5. How about transportation from hotels etc to IIM Indore?

Most probably we will not able to make this arrangement. Once we have all the data about accommodations, we will see if limited arrangements can be made.

CONFERENCE PROCEEDINGS

1. Why do not you plans to print and provide hard copy of the proceedings?

There are three reasons: (1) The world is moving away from printing hard copies, and shifting to CD proceedings, (2) for printing hard copies full papers have to be submitted at least 3 months prior to conference, and most importantly, (3) It will increase the cost by about Rs. 1,000 per person!

After the conference is over, we plan to publish selected papers in a book form after they have been refereed and accepted. The details will be provided separately.

2. My proceedings paper will not be ready by the deadline. Can I get an extension?

Sorry the answer is NO. All deadlines must be respected.

3. Is it possible for me to get an extra CD for my coauthor (or my school)?

YES, at a nominal cost of Rs. 100 per CD. Please let us know early so we make enough copies.

4. For the conference proceedings, do I need to mail you hard copy?

You need not mail any hard copy. Only soft copies are needed to be e-mailed as per the instruction.

PROGRAMME SCHEDULE

1. I wanted to present three papers, but you are allowing only two. Why?

We expect so many papers that we have to "ration" it, and therefore we are limiting it to two papers per person. Please cooperate and give chance to others!

2. I am returning from Indore on 30th December afternoon, how do I make sure my paper is scheduled before I leave?

You need to immediately send an e-mail to aims4@aims-international.org and inform your scheduling constraint. If you do not inform by November 30, we will not be able to entertain your request. Once the schedule is made, it is very difficult to make changes.

3. How much time will I have for the presentation?

We expect to provide about 20 minutes, including time for Q&A.

4. Will the LCD and overhead transparency projector be available?

Only LCD Projector will be available.

5. Can I chair a session?

Please send a request to aims4@aims-international.org immediately and we will try to see if we can accommodate your interest. Naturally, the students cannot chair sessions.

6. When will the programme schedule be ready?

We expect it to be ready at least two weeks before the conference and post it on the web. Once the schedule is posted, it is almost impossible to make any changes.

AIMS INTERNATIONAL

1. I am not an AIMS member and have paid the normal registration fee. How do I become member and how much is the membership fee?

If you have paid the full registration fee (without taking a 10% discount as an AIMS member), you are entitled to free AIMS International membership for one year (2007). Just download the form from the web, fill it in, and mention on the form your abstract number for ICOQM7 and mail it. That is it!

2. Our school will like to discuss collaborative activity with AIMS International. How do we do it?

The best thing is to send your proposal at info@aim-international.org and request for a meeting for discussion at the Conference.

3. How can I (or our Institute) become member of AIMS International?

Simply visit www.aims-international.org and you will find links for membership.